**God and The Great Outdoors Expo 2024**

**Booth Reservation Contract**

**Show Location:** The Oil Palace

10408 State Highway 64

Tyler, Texas 75707

**Show Hours:**

* Friday 2:00 p.m. meeting with Vendors in Hospitality Room for final instructions.
* Friday 3:00 p.m. – 8:00 p.m.
* Saturday 9:00 a.m. – 7 p.m.
* Sunday 12 p.m. – 6 p.m.

**Booths and Fee:** 10’x10’ In-line **$ 300.00**

10’ x 20’In-line **$ 500.00/250 per additional space**

10’x10’ Corner Booth **$ 750.00/250 per additional space**

10’ x 20’ End Cap **$ 1,000.00**

**Booth Fee Payment:**

* Booth fees are payable by cash, check, or credit card and required prior to show to reserve booth location. There will be a 3% additional charge for credit card charges.
* The booth fee will be refunded to 501c3 organizations only after set up of booth for show.
* No additional monies are required to participate in the show.

**Booth Assignment:**

Ultimate configuration and assignment of exhibit space is at the sole and exclusive discretion of **GATGO**. **GATGO** reserves the right to withhold a portion of the exhibit hall from the Exhibitor booth selection process, which such space may be assigned at the sole and exclusive discretion of **GATGO**.

**Booth Includes:**

* 8’ tall backdrop curtain

No signs allowed to extend above the 8’ backdrop.

* 3’ dividing curtain
* 6’ covered and skirted table with 2 chairs per booth
* 12” x 48” sign with company name

**Tables:**

* One table and 2 chairs per 10’ x 10’ booth
* Please provide a table at the booth.
* Please do not provide a table at the booth.

**Badges:**

* Exhibitors will receive 2 badges per booth space for access to parking, hospitality room, access to the building, and for other security purposes.

**Booth Review:**

* All booth designs, construction, materials, and themes must be presented to show management by June 12, 2024 for review and approval.

**Set Up:**

* Set up begins on Thursday, July 11, 2024 at 8:00 a.m. and must be completed by 6:00 pm.
* All exhibitors with large exhibits, vehicles, or trailers will need to will need to arrive by 10 a.m. on Thursday.

**Take Down:**

* Booths must remain set up until 6:00 p.m. on Sunday, July 14, 2024 with **NO EXCEPTIONS**.
* All exhibits must be removed by 12:00 p.m. on Monday July 15, 2024.

**Rules and Regulations:**

* No alcoholic beverages may be brought onto the grounds or into the show.
* No inappropriate clothing, pictures, books, etc. will be used for promotional items, as this is a family friendly event.
* All drawings for prizes and giveaways must be approved in advance by show management and drawings must be held before close of the show.
* TV monitors must be placed 6’ inside exhibit area.
* No food or drinks may be sold unless approved by show management prior to date of show.
* Offensive scents or excessive noise which interferes with other booths are not to be used.

**Security:**

* Security will be provided by show management from the 8:00 a.m. on Thursday morning until 3:00 p.m. on Monday, July 15, 2024.
* Show management is not responsible for any thefts that may occur.

**Agreement:**

The following **“Rules and Regulations”** are in addition to the conditions set forth above and constitutes an agreement between Rock Hill Baptist Church (**RHBC**), Green Acres Baptist Church (**GABC**), God and The Great Outdoors Expo 2024 (**GATGO**), and the Exhibitor(s). The terms and conditions are as follows:

1. **GATGO**, reserves the right to prohibit any Exhibitor, Exhibit or proposed Exhibit, which in **GATGO’s** opinion is not suitable for the Expo. This express reservation concerns persons, items, printed matter, conduct, and all other things which affect the character of the Expo.

2. All materials and decorations used in the booth are subject to approval by show management.

3. **GATGO** reserves the right to adjust or make changes in booth assignments, up to and including the date of move in, to ensure an even flow of traffic or to maintain the theme of the Expo.

4. No Exhibit shall be allowed to project into the aisle beyond the assigned space, and Exhibitors are not allowed to take contents of the booth out of the assigned space, including the distribution of literature or materials.

5. Exhibits which include the operation of audio/visual or lighting equipment must be arranged so that the noise/light from said equipment will not annoy or disturb any adjacent Exhibitors or attendees.

6. All firearms displayed must be deactivated by either the removal of the firing pin, or altered so that they may not be fired.

7. No fund-raising activities will be allowed in the booths without approval by show management.

8. All Exhibitors, their agents or employees shall be responsible for any injury or defacing to the ceiling, walls or floors of the building or the booths or equipment of other Exhibitors.

9. In the event of fire, strikes, rioting, hurricanes, civil disorder, pandemics, or other circumstances making it impossible to do the event, this Agreement shall become null and void and a full refund of the deposit will be made.

10.The Exhibitor agrees to indemnify and hold harmless **GATGO**, **RHBC**, **GABC**, and its subcontractors, agents, and employees by reason of any claim or liability imposed by law on account of property damage or bodily injuries, including death, resulting there from, sustained or alleged to be sustained by any person or persons, whether they be members of the public visiting the show, employees of **GATGO**, **RHBC**, **GABC** or other Exhibitors occurring at or in connection with the presentation or presentations of **GATGO, RHBC, or GABC,** resulting from or arising out of the actions of the Exhibitor, its agents, employees, or persons performing services for it, or resulting from any equipment, machinery or items displayed by the Exhibitor.

11. Notwithstanding any remedies available to the Exhibitor at law, the Exhibitor expressly releases and waives any and all claims against **GATGO**, **RHBC**, **GABC**, its agents, officers, directors, or employees, in consideration of the mutual agreement of the parties and the opportunity of Exhibitor to exhibit at the Expo.

12. This Agreement contains all of the agreements of the parties, and may only be amended in writing by separate document duly executed by both parties.

13. This Agreement is entered into and performable in Tyler, Smith County, Texas. The appropriate courts of Smith County shall have exclusive venue over any claims arising out of or related to enforcements or interpretation of this Agreement, or attendance at the Expo.

14. Exhibitors making over the counter sales must provide purchasers with a receipt specifying exactly the item or service purchased and the price paid for the item or service. Collection of applicable sales tax is the responsibility of the Exhibitor making the sale. All tangible item sales are taxable.

Read and understood and signed this\_\_\_\_\_\_\_\_\_\_\_\_\_ day of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_of 20\_\_\_\_\_\_\_\_\_\_\_

Exhibitor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name as to appear on booth sign)

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

Please see following page for payment methods. You may also go to our website at [www.GATGOexpo.com](http://www.GATGOexpo.com) for online forms and payment.

Please use the following links should you like to pay electronically:

10’x10’ in-line booth Vendor Booth Fee

<https://secure.subsplash.com/pay/s980u5>

10’x20’ In-line Booth Vendor Booth Fee

<https://secure.subsplash.com/pay/7r5emd>

10’x10’ Corner Booth Vendor Booth Fee

<https://secure.subsplash.com/pay/sdfln7>

10’x20’ End Cap Booth Vendor Booth Fee

<https://secure.subsplash.com/pay/1cbplf>

Please return form to: God and The Great Outdoors Expo

16462 Hwy 31W

Tyler, Texas 75709

903.574.1911

Or email: tom@GATGOexpo.com

Show Management Use:

$\_\_\_\_\_\_\_\_ Booth Fee received:

* Cash
* Check payable to God and The Great Outdoors Expo 2023
* Credit Card Payment/Subsplash

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature